



Lead Licensed Clinical Social Worker (LCSW)

The Lead Licensed Clinical Social Worker (LCSW) is responsible for providing initial evaluations, individual and/or family, therapy to TFCF clients as well as behavioral health consultation. In addition, the LCSW is responsible for supervising program staff, ensuring case managers are working with clients to develop case plans that address their barriers to securing and maintaining housing, and mitigates all staff and client issues to ensure the program is operating efficiently.

MANAGEMENT RESPONSIBILITIES:

1. Monitor and coordinate program staff attendance and schedule in accordance with client needs, assessment of positions
2. Oversee educational classes/groups and front desk/reception area
3. Ensure all clients are receiving certificates of completion for TFCF outpatient program, classes/groups, and incentives monthly
4. Ensure housing facilities are maintained and well-kept by monitoring daily/weekly house checks
5. Seek and create collaborative opportunities with local non-profits to increase client resources
6. Review weekly HMIS client log and CRM system information to ensure accuracy
7. Assist Program Manager with the implementation of program evaluation and management – including client satisfaction surveys and overview of current programs

LCSW Responsibilities:

1. Observe client behavior, assess needs, and create treatment strategies
2. Diagnose psychological, behavioral and emotional disorders
3. Develop and put treatment plans in place
4. Consult with doctors, therapists and medical professionals
5. Administer social service programs
6. Charting and maintaining confidential client files and records which includes entering progress notes (filed within 24 hours) documenting the content of contact with the client or with the collateral sources for the client
7. Develops support systems to meet client needs by identifying and coordinating a variety of available services necessary to maintain independent living, family stabilization and self-sufficiency.
8. Conduct initial mental health evaluations resulting in realistic treatment plans
9. Assess clients using standardized assessment/screening tools, measures, etc.
10. Provide brief, solution-focused therapy
11. Provide group psychoeducation/treatment related to chronic medical conditions.
12. Provide information and referral services
13. Provision of other services related to wellness
14. Document services provided in accordance with requirements
15. Provide individual psychotherapy with children, adults, and families
16. Other duties as assigned

Qualifications:

1. Computer Literate in the following: Microsoft Word, Excel, Outlook, and emails. Must be able to demonstrate proficiency.
2. State and Federal laws and regulations on confidentiality, HIPPA, and other government standards.
3. Community resources and counseling/social work practices with high-risk populations and working with persons in crisis.

Job Description

TIME FOR CHANGE
FOUNDATION



4. Excellent written, verbal communication and documentation skills
5. Ability to establish rapport and motivate others towards achieving goals.
6. Ability to work independently with strong sense of focus, task-oriented, nonjudgmental,
7. A strong sense of and respect for confidentiality involving both clients and fellow employees.
8. Ability to work in a variety of settings with culturally diverse families and communities with the ability to be culturally sensitive and appropriate.
9. Excellent communication and interpersonal skills to help work with people in distress
10. Ability to collaborate with colleagues from other disciplines
11. Ability to use electronic health record

Minimum Education/Experience:

1. Bachelor's degree in Social Work or related field
2. Two-three years minimum of prior experience working in the field
3. Experience with and knowledge of people recovering from the effects of incarceration, addiction, and mental illness
4. At least two years of management experience

Position Type

- Full-time.

Salary Range:

- \$50,000-\$65,000 per year

Location

- San Bernardino, CA